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**McHenry County Enterprise Zone Project Actuals:**

If you have filed for an Enterprise Zone application, you are required to close out your project within 60 days of your project completion date. This form must be filled out for each certificate you have received within 60 days of the estimated project close date.

Project Representative (Contractor) \_\_\_\_\_

Project Name \_\_\_\_\_

Certificate Number \_\_\_\_\_

Estimated Project completion date \_\_\_\_\_

Actual building material cost \_\_\_\_\_

Actual labor cost \_\_\_\_\_

Actual FTE covered employees at project conclusion \_\_\_\_\_

Actual Project completion date \_\_\_\_\_

**Signature of Certificate Holder**

\_\_\_\_\_

Date \_\_\_\_\_

**Contact Information:** 815-893-0895 or Sitko@MCEDC.com